

African Business Association, Yorkshire

https://abfb.co.uk/?post_type=jobs&p=166

Funds, Grants, and Partnerships

Description

We are seeking a dedicated and resourceful volunteer to join our team as a Funds, Grants, and Partnerships volunteer. In this role, you will be instrumental in securing financial resources, grants, and establishing strategic partnerships to support our organization's mission and initiatives. Your efforts will directly contribute to our financial sustainability and the impact we make in the community.

Responsibilities

1. Research and identify potential funding opportunities, grants, and sponsorships that align with our organization's goals and initiatives.
2. Prepare and submit grant applications, ensuring compliance with all requirements and deadlines.
3. Develop compelling proposals, budgets, and supporting documents to effectively communicate our organization's needs and impact.
4. Cultivate relationships with potential funders, sponsors, and partners, maintaining regular communication and providing updates on our activities and achievements.
5. Collaborate with the finance team to develop and maintain accurate records of funds, grants, and sponsorships received.
6. Monitor and track grant and funding cycles, ensuring timely reporting and compliance with grant terms and conditions.
7. Conduct research and analysis on potential partnership opportunities to expand our network and leverage resources.
8. Collaborate with cross-functional teams to gather information, insights, and impact data to support funding applications and partnership proposals.
9. Stay informed about funding trends, best practices, and emerging opportunities in the nonprofit sector.
10. Assist in developing fundraising strategies and campaigns to engage donors and supporters.
11. Previous experience in fundraising, grant writing, or partnership development in a nonprofit setting is preferred but not mandatory.
12. Excellent written and verbal communication skills, with the ability to craft compelling narratives and proposals.
13. Strong research and analytical skills to identify funding opportunities, assess eligibility criteria, and gather relevant data.
14. Attention to detail and ability to adhere to deadlines and requirements of grant applications.
15. Relationship-building skills and the ability to effectively communicate our organization's mission and impact.
16. Proficiency in using fundraising and grant management tools or platforms is a plus.
17. Familiarity with financial management and budgeting concepts.
18. Passion for our organization's mission and a commitment to making a positive impact in the community.
19. Ability to work independently, take initiative, and collaborate effectively with cross-functional teams.
20. Flexibility to adapt to changing funding landscapes and priorities.

Qualifications

Hiring organization

African Business Association,
Yorkshire

Employment Type

Volunteer

Date posted

7 December 2023

Application Deadline

29.02.2024

1. Previous experience in fundraising, grant writing, or partnership development in a nonprofit setting is preferred but not mandatory.
2. Excellent written and verbal communication skills, with the ability to craft compelling narratives and proposals.
3. Strong research and analytical skills to identify funding opportunities, assess eligibility criteria, and gather relevant data.
4. Attention to detail and ability to adhere to deadlines and requirements of grant applications.
5. Relationship-building skills and the ability to effectively communicate our organization's mission and impact.
6. Proficiency in using fundraising and grant management tools or platforms is a plus.
7. Familiarity with financial management and budgeting concepts.
8. Passion for our organization's mission and a commitment to making a positive impact in the community.
9. Ability to work independently, take initiative, and collaborate effectively with cross-functional teams.
10. Flexibility to adapt to changing funding landscapes and priorities.

Job Benefits

Join our team as a Funds, Grants, and Partnerships volunteer and contribute to the financial sustainability and growth of our organization. Your dedication and expertise will play a crucial role in securing resources, forging partnerships, and enabling us to make a lasting impact in the community we serve.